

**Paterson-Passaic County-Bergen County HIV Health Services Planning Council**  
**COMMUNITY DEVELOPMENT COMMITTEE (CDC)**  
**Meeting of May 10, 2018**

<p><b>Present:</b>  Eduardo Elizondo  Nick Kubisky  Ray Welsh  Wayne Cesa  Brian McCormick  Dave Adams  Gregory Kelly  Millie Izquierdo (Recipient)</p>	<p><b>Absent:</b>  Ivonne Malave  Khalilah Daniels</p> <p><b>Support Staff:</b>  Thomas Schucker  Sandra Gonzalez</p>
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**Meeting Notes**

- Admin still has to collect two affidavits. After that, she will provide the Recipient's Office with next steps to complete the reissuance of the Oath of Office certificates.
- Re: Membership (Tom and Admin will work on a new reflectiveness form)
  - The Planning Council's membership total is 32 and our representation of PLWH is 41%.

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- Kathleen De Michelle resigned; replacement
- Providencia will retire at the end of the year.
- **Commissioners Up for Removal:**
  - Cara Frasier –medical problem
  - Elaine Halstead
- Re: New Brochures are printed. Recipient handed out a few today and will bring more to the next Planning Council meeting for distribution.
- **Day of Capacity Building (October 2, 2018 – 8:30 a.m. – 2:30 p.m.)**
  - Maggiano's in Hackensack is confirmed, however, a discussion took place about reducing expenses as much as possible, and Admin will ask about reserving the Crossroads Ministry Center meeting room instead.

**Tentative Agenda:**

- 8:30 – 9:00 a.m. Sign-in; Networking; Breakfast
- 9:00 – 9:30 a.m. Welcome by Eduardo Elizondo, Committee Chair
- 9:30 – 10:00 a.m. Group Activity No. 1
- 10:00 – 12:00 p.m. AIDS United (maybe should be 10-11:30 a.m.)
- 12:00 – 12:30 pm Lunch
- 12:30 – 1:00 p.m. Icebreaker #2
- 1:00 – 1:45 p.m. Speaker #2: Gilead
- 1:45 – 2:00 p.m. Closing by Mark Anderson, Chair, Planning Council; Evaluations

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**Day of Capacity Discussion:**

- Theme could be centered on “progress.” The committee considered a few options, like Real Progress, Progressing to End the Epidemic, Making Progress – however no final decision was reached.
- CDC should keep in mind the purpose of the committee and its role in the Integrated Plan.
  
- Other Possible Guest Speakers: Jansen could provide information about mental health and substance abuse; pharmaceutical company (covers food expense); also see the list of ACRIA for topic ideas; look into athletes to talk about HIV/AIDS and stigma in the sports
  
- Should also consider finding a physical activity to do after lunch and get everyone moving.

**Other:**

Wayne Cesa’s “My Best Friend Cullen” will take place on October 4<sup>th</sup> at Hackensack Performance Center.

**Adjourned 1:26 p.m.**