

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL  
PLANNING COUNCIL MEETING MINUTES**

**December 4, 2018**

**Location: The Brownstone, 351 W. Broadway, Paterson, NJ**

AGENDA ITEM	SUMMARY
<b>Opening</b>	<p>The meeting was called to order at 12:07 a.m. by Interim Chair K. Walker.</p> <ul style="list-style-type: none"> <li>○ A Moment of Silence was observed for those affected by HIV.</li> <li>○ Reading of Open Public Meeting Statement</li> </ul>
<b>Attendance</b>	Attendance was taken and quorum was established. The current membership count is 27.
<b>Welcome</b>	Chair welcomed the commissioners, guests, and the public.
<b>Approval of Minutes</b>	<p><b>Motion:</b> To accept the meeting minutes of November 13, 2018, motioned by N. Kubisky, seconded by A. Boatwright. A vote took place after discussing edits and/or corrections and a review of the action items. <b>Vote: 14-Yes, 0-No</b></p>
<b>Annual Report</b>	<ul style="list-style-type: none"> <li>• The 2018 Annual Report of the Planning Council was delivered by K. Walker, Interim Chair to the Office of the Mayor. <ul style="list-style-type: none"> <li>○ Areas covered in the report include: Working Collaboratively, Bergen-Passaic TGA statistics, Action Steps Going Forward, About Our Funding, About Our Results, About Our Responsibilities, HIV Care Continuum, Planning &amp; Development Committee, Community Development Committee, Upcoming Projects and Impact of the Changing Healthcare Landscape. A copy of the full report can be found on the following link: <a href="#">2018 Annual Report of the Planning Council</a></li> </ul> </li> </ul> <p><b><u>Response to Annual Report by Mayor, City of Paterson (CEO)</u></b></p> <ul style="list-style-type: none"> <li>• Representing Mayor André Sayegh, in attendance was K. Long, Chief of Staff who acknowledged and accepted the 2018 Annual Report. K. Long expressed her gratitude to the Planning Council for the work that is being done and accomplishments, she spoke about the goals and activities of the Planning Council such as improving quality of life, partnerships, allocating resources, addressing challenges in the community holistically and ending stigma. K. Long ended by offering continuing support.</li> <li>• On behalf of the CEO and Paterson’s Health Department, R. Ardis was also in attendance.</li> </ul>
<b>Swearing-in Ceremony</b>	<ul style="list-style-type: none"> <li>• 3 term reappointments were conducted (K. Daniels, E. Elizondo and A. Boatwright).</li> <li>• <b><u>New Commissioners, effective immediately are:</u></b> B. McCormick, J. Obara, D. Ezomo, A. Herrera, A. Ponce and G. Ferrigno. <ul style="list-style-type: none"> <li>○ Alternates include: L. Dykstra (for G. Ferrigno) and L. Edmerson (for G. Price)</li> </ul> </li> </ul>
<b>Mark Benge Awards</b>	<p><b><u>2018 Mark Benge Awards were presented to these honorees:</u></b></p> <ol style="list-style-type: none"> <li>1. Providencia Zeno-Martinez - Social Service Personnel Category</li> <li>2. Dawn Breedon - Individual Category</li> <li>3. Madison Avenue Crossroads Community Ministries, Inc. - Religious Category</li> <li>4. Sharon Chambers-Smith - Civic Category</li> </ol>

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<b>Remembrance and Reflections</b>	<ul style="list-style-type: none"><li>• Meeting attendees participated in an annual candlelight “remembrance and reflections,” a time taken to honor the lives affected by HIV and openly speak on personal experiences of family, friends, loved ones and the cause in general.</li></ul>
<b>Election of Officers</b>	<ul style="list-style-type: none"><li>• The election of officers (Chair and Vice-chair) took place and commissioners were asked to vote by secret ballot.<ul style="list-style-type: none"><li>▪ Nominees for Chair: K. Walker, R. Welsh and K. Daniels</li><li>▪ Nominees for Vice-chair: K. Daniels and R. Welsh</li></ul><b>Results</b><ul style="list-style-type: none"><li>✓ Elected as Chair by majority of votes: K. Walker</li><li>✓ Elected as Vice-Chair by majority of votes: K. Daniels</li></ul></li><li>• The new officers briefly spoke in acceptance of the election results.</li></ul>
<b>Public Comments, Announcements &amp; Evaluations</b>	Meeting evaluations were handed out for completion.
<b>Adjournment</b>	Unanimous motion and decision to adjourn. End Time: 2:15 p.m.  <b>Next Meeting:</b> Tuesday, January 8, 2019 Christopher Hope Building, First Floor, 60 Temple Street, Paterson, NJ 11:30 a.m. – 2:30 p.m.

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**ATTENDANCE RECORD**

<b>Name of Member</b>	<b>1/9/18</b>	<b>2/6/18</b>	<b>3/6/18</b>	<b>4/3/18</b>	<b>5/1/18</b>	<b>6/5/18</b>	<b>7/10/18</b>	<b>8/7/18</b>	<b>9/4/18</b>	<b>10/2/18</b>	<b>11/13/18</b>	<b>12/4/18</b>
1. Adams, D.	P	P	P	P	O	O	L	P	P	<b>Day of Capacity Building</b>	L	O
2. Boatwright, A.	O	L	L	P	P	P	P	P	P		P	P
3. Brown, B.	P	P	P	O	P	P	P	O	P		P	P
4. Cesa, W.	P	P	O	P	P	P	P	P	P		P	P
5. Cuffe, P.	O	P	P	O	P	P	L	P	O		P	P
6. Daniels, K.	P	P	P	P	O	P	P	P	P		P	P
7. Dillard, J. C.	P	P	P	P	P	P	P	P	P		O	P
8. Elizondo, E.	P	P	P	O	P	P	P	P	P		P	P
9. Ferreira, G.	O	P	L	P	O	P	P	O	P		O	O
10. Frederick, J.	P	P	P	O	O	O	P	P	P		O	O
11. Friedman, J.	P	P	P	P	P	O	P	P	P		O	P
12. Gennat, P.	P	P	O	P	P	P	P	P	P		O	O
13. Johnson, E.	P	P	P	P	P	O	P	P	P		P	P
14. Kelly, G.	O	P	P	P	P	P	P	P	P		P	P
15. Kubisky, N.	P	P	P	P	P	P	P	P	P		O	P
16. Love, T.	P	P	P	P	O	P	P	P	P		O	P
17. Malave, I.	O	O	P	O	P	P	O	P	P		P	P
18. Munoz, A.	O	P	A	A*	P	L	P	O	P		A	P
19. Persuad, P.	O	L	O	L	A	A	A*	O	P		P	A
20. Price, G.	O	L	O	A	P	A	P	P	P		O	P
21. Rodriguez, F.	P	O	O	O	P	P	P	P	P		O	P
22. Tenebruso, P.	P	L	O	L	P	L	P	P	P		P	P
23. Torres, M.	P	L	P	O	P	O	L	P	P		P	P
24. Walker, K.	P	P	A	P	P	P	P	P	P		P	P
25. Welsh, R.	P	P	P	P	P	O	P	A	P		O	A
26. Yee, A.	O	L	L	O	P	O	L	P	O		P	P
27. Zeno-Martinez, P.	P	P	P	O	O	P	P	P	P		O	O
Members Present	19	25	21	19	22	19	25	23	25	18	15	20
Alternates Present	1	1	3	3	2	3	1	1	0	2	1	2
Recipient's Office							1	1	1	3	0	2
Public/Guests	0	4	4	4	3	3	8	6	8	12	3	21
Support Staff	2	2	3	3	2	2	2	3	2	1	1	1

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Member arrived afterward.