

COMMUNITY DEVELOPMENT COMMITTEE (CDC)

Meeting of August 9, 2018

Present: <ol style="list-style-type: none">1. Eduardo Elizondo, Committee Chair2. Nick Kubisky, Committee Co-Chair3. Gregory Kelly4. Ivonne Malave5. David Adams6. Brian McCormick Support Staff: <p>Sandra Gonzalez</p>	Absent: <ul style="list-style-type: none">○ Wayne Cesa○ Graziela Ferreria○ Khalilah Daniels○ Ray Welsh
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Meeting Summary

- Start Time 1:10 p.m., followed by Welcome & Moment of Silence
- The notes/recap of the CDC's July 12, 2018 meeting were approved. Motion by N. Kubisky, seconded by G. Kelly. Vote: 5-Yes, 0-No
- A review of the PCAT took place.
- **Membership**
 - Admin provided an updates on new applicants.
 - The Planning Council's membership total is 27 and our representation of PLWH is 41%. The Part B Recipient and Hospital/Healthcare Planning membership categories remain vacant.
 - The Prospective New Member Orientation was scheduled for Thursday, September 13, 2018, immediately following the committee meeting (2PM).
- **Day of Capacity Building**
 - October 2, 2018 – 8:30 a.m. – 2:30 p.m.
 - Theme: All Aboard, the Progress Express!
 - Request for Hyacinth's assistance to secure training from AIDS United is in progress.
- **Website**
 - We've been asking for almost an entire year about adjusting the links to the website so that visitors can access it easier, but it still has not been done.
 - The website may undergo a new major upgrade, per information that was shared by the consultant (T. Schucker) at this morning's P&D meeting.

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- **Presence in Community Events**

- CDC has not attended and/or participated in any community events.
- Upcoming:
 - Passaic County Fair, Aug 16, 2018 — Aug 19, 2018, Garret Mountain Reservation
 - Hyacinth's Pride event in September at Eastside Park, will be changing location.

- **Announcements**

- A special election will take place at the next Planning Council meeting (9/4/18), to fill the vacancy of Chairperson, as a result of Mark Anderson's resignation. Nominations will be taken from the floor.

- **Discussion**

- In an effort to avoid delays and waste money on brochures, the question was raised about EXCLUDING names on the brochures, such as the chair and vice-chair, mayor's name, and others which are subject to change. CDC would like to propose this idea.

Adjourned 2:18 p.m.

Action Items

1. Plan on sending thank-you/acknowledgement cards to long-serving commissioners who retire; when applicable, send condolences cards: **ONGOING**
2. Invite applicants to the orientation: **DONE**
3. Inquire about the access to the Paterson Museum meeting room for set-up on 10/2: **DONE**
4. Follow-up w/Hyacinth and AIDS United for "Cultural Humility" training: **DONE**
5. Prepare name tags w/logo for Day of Capacity Building: **TBD**
6. Finalize pending arrangements for 10/2: **DONE**