

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL**  
**PLANNING COUNCIL MEETING MINUTES**  
**February 6, 2018**  
**Christopher Hope Building, 60 Temple Street, Paterson, NJ**

AGENDA ITEM	DESCRIPTION																
<b>Opening</b>	<p>The meeting was called to order at 11:32 a.m. by Vice Chair K. Daniels.</p> <ul style="list-style-type: none"> <li>• A Moment of Silence was observed for those affected by HIV.</li> <li>• Reading of Open Public Meeting Statement</li> </ul>																
<b>Attendance</b>	Attendance was taken and quorum was established. The current membership count is 32.																
<b>Welcome</b>	Vice Chair welcomed the commissioners, guests, and the public.																
<b>Approval of Minutes</b>	<b>Motion:</b> To accept the meeting minutes of January 9, 2018, motioned by N.Kubisky, seconded by P.Gennat. A vote took place after discussing edits and/or corrections and a review of the action items. <b>Vote: 17-Yes, 0-No</b>																
<b>PCAT</b>	<ul style="list-style-type: none"> <li>• A review of the PCAT took place. The Planning Council is on track.</li> </ul>																
<b>Report of the Chair</b>	<p>In the absence of Chair M. Anderson, Vice Chair K. Daniels reported:</p> <ul style="list-style-type: none"> <li>• The April, May and June meetings are tentatively scheduled to take place at New Bridge in Paramus, NJ (formerly Bergen Regional).</li> <li>• The HRSA monthly conference all took place on 2/2/18. This was the first call since our annual meeting in December. We informed the Program Officer (S.Morgan) about: <ul style="list-style-type: none"> <li>▪ annual report delivered by G. Kelly and the Mayor’s attendance at the annual meeting</li> <li>▪ adoption of a new logo; Admin sent her the link to the website and PO replied that she loves it</li> <li>▪ By-laws are on their way to the city’s legal department for review</li> <li>▪ P&amp;D Committee has reviewed the Core Service Standards</li> <li>▪ The MOU is being finalized (new update as of this meeting)</li> </ul> </li> <li>• The Memorandum of Understanding (MOU) was finalized this morning at Steering Committee and is now being brought as a motion to the Planning Council. Consultant J. Daniel explained the MOU is a preexisting document that was revised; the document was displayed on the projector for questions, review and discussion. <ul style="list-style-type: none"> <li>○ Motion from Steering Committee to accept the MOU, <b>Vote: 22-Yes, 0-No</b></li> </ul> </li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Action Steps</th> <th style="text-align: center;">Who</th> <th style="text-align: center;">Open</th> <th style="text-align: center;">Closed</th> </tr> </thead> <tbody> <tr> <td>• Share list of names for carpooling w/commissioners</td> <td style="text-align: center;">Admin</td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>• Send copy of MOU to all commissioners and Recipient</td> <td style="text-align: center;">Admin</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>• Obtain letter template from State, re: PACHA</td> <td style="text-align: center;">Admin</td> <td style="text-align: center;">X</td> <td></td> </tr> </tbody> </table>	Action Steps	Who	Open	Closed	• Share list of names for carpooling w/commissioners	Admin		X	• Send copy of MOU to all commissioners and Recipient	Admin	X		• Obtain letter template from State, re: PACHA	Admin	X	
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<b>Planning &amp; Development Committee Report</b>	<p>K. Walker reported:</p> <ul style="list-style-type: none"> <li>▪ P&amp;D Committee and QM Team met on 1/11/18 and completed the review of 3 Service Standards, equivalent to 48% of the TGA’s funding.</li> </ul>																

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<p align="center"><b>Planning &amp; Development Committee Report</b></p>	<ul style="list-style-type: none"> <li>▪ Outpatient Ambulatory Health Services, OAHS</li> <li>▪ Medical Case Management, MCM, Services</li> <li>▪ Non-Medical Case Management, NMCM, Services</li> </ul> <ul style="list-style-type: none"> <li>• Remaining Core Services Standards and Support Service Standards will be reviewed next.</li> <li>• P&amp;D meets on Thursday, February 8, 2017, at Christopher Hope Building, 60 Temple Street, Paterson, NJ - Start Time: 9:30 a.m.</li> </ul>			
<p align="center"><b>Community Development Committee (CDC) Report</b></p>	<p>E. Elizondo reported:</p> <ul style="list-style-type: none"> <li>• CDC met on 1/11/18 and Consultant J. Daniel presented an overview of the mandated membership categories to the committee at that meeting</li> </ul> <p><b><u>Membership</u></b></p> <ul style="list-style-type: none"> <li>○ As of today, Planning Council has a total of 32 members (resignations from J. Wiscovitch and X'Z. Johnson)</li> <li>○ Our PLWH representation is 41%.</li> <li>○ There is one commissioner for removal, due to absences (C. Frasier).</li> <li>○ A new candidate eligible to fill the category of "CBOs serving affected populations/AIDS Service Organizations (ASOs)" has been in contact with us and is here today.</li> </ul> <ul style="list-style-type: none"> <li>• CDC is revamping the planning council brochure. A sample will be passed around the table for feedback.</li> <li>• Commissioner W. Cesa (President and Founder of Free Throw for AIDS) is organizing an event and looking for 22 people to do a play/reading of a script (which is a real-life story), called My Best Friend Cullen, scheduled for May 6. Cullen lived with AIDS and died at the age of 15. W. Cesa distributed a copy of the synopsis and held a discussion about how the Planning Council can participate. The information was well-received and there was strong interest from the planning council mainly because the reading not only deals with stigma but also serves (and has served) as an educational tool.</li> <li>• Day of Capacity will be Tuesday, October 2<sup>nd</sup>, possibly at Maggiano's in Hackensack, from 8:30 a.m. – 2:30 p.m. Wayne will be able to share more details at the planning council meeting.</li> </ul>			
	<p><b>Action Steps</b></p> <ul style="list-style-type: none"> <li>• Share more specs about "My Best Friend Cullen"</li> </ul>	<p align="center"><b>Who</b> WC</p>	<p align="center"><b>Open</b></p>	<p align="center"><b>Closed</b> X</p>

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<p align="center"><b>Report of the Recipient</b></p>	<p>M. Izquierdo reported:</p> <ul style="list-style-type: none"> <li>• An expenditure report was distributed, reviewed and discussed.</li> <li>• Legal Services is now called "Other Professional Services"</li> <li>• Any hardship requests from sub-recipients must be sent in writing to the Recipient. She can then submit the information to HRSA.</li> </ul>											
<p align="center"><b>New Business</b></p>	<ul style="list-style-type: none"> <li>• Impact of the Possible Legalization of Marijuana in New Jersey: Commissioners of the Planning Council held a lengthy discussion on the impact of the possible legalization of marijuana in New Jersey.</li> </ul> <p><b><u>Points/Questions to be Noted</u></b></p> <ul style="list-style-type: none"> <li>○ How does marijuana reposition as gateway drug for substance abuse? It is currently identified as an illicit drug in urine screenings at clinics that offer substance abuse services.</li> <li>○ Marijuana opens the stigma dialogue.</li> <li>○ Does this compare to safe syringe access or exchange programs?</li> <li>○ If legalized, how would marijuana effect the health outcomes of consumers? Does the use of marijuana diminish the effectiveness of prescribed medication(s)? How would adherence issues be addressed?</li> <li>○ THC (ingredient in cannabis) is found for example, in Marinol, which is prescribed to consumers to increase appetite and manage nausea.</li> <li>○ Trauma-informed Care is a framework that involves understanding, recognizing, and responding to the effects of all types of trauma, such as learning of a new diagnosis. For AIDS service organizations, it is used to improve engagement of clients in HIV treatment and preventive services. PLWH have disproportionate prevalence of trauma- and stress-related disorders compared with the general population.</li> <li>• Until now, there have not been any formal studies/research that can show the effects of marijuana use in PLWH. Currently there is a new pilot study being done in Florida.</li> </ul> <table border="1" data-bbox="342 1444 1539 1535"> <thead> <tr> <th data-bbox="342 1444 1187 1486"><b>Action Steps</b></th> <th data-bbox="1187 1444 1312 1486"><b>Who</b></th> <th data-bbox="1312 1444 1419 1486"><b>Open</b></th> <th data-bbox="1419 1444 1539 1486"><b>Closed</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="342 1486 1187 1535"> <ul style="list-style-type: none"> <li>• Keep "Legalization of Marijuana" on agenda</li> </ul> </td> <td data-bbox="1187 1486 1312 1535">Admin</td> <td data-bbox="1312 1486 1419 1535">X</td> <td data-bbox="1419 1486 1539 1535"></td> </tr> </tbody> </table>				<b>Action Steps</b>	<b>Who</b>	<b>Open</b>	<b>Closed</b>	<ul style="list-style-type: none"> <li>• Keep "Legalization of Marijuana" on agenda</li> </ul>	Admin	X	
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<p align="center"><b>Announcements</b></p>	<ul style="list-style-type: none"> <li>❖ Recruitment of PLWH for one-on-one and group counseling for Healthy Relationships is taking place at CAPCO; contact J. Dillard</li> <li>❖ N. Kubisky handed-out a recipe for immunity soup.</li> <li>❖ Feb. 7: Support Group Session at St. Joseph's Health; flyer were handed out; contact A. Muñoz</li> <li>❖ Feb. 7: National Black AIDS Awareness Day event taking place at Buddies of NJ; contact R. Welsh</li> <li>❖ Feb 12: Men's Group Mock Speed Dating event at Buddies of NJ; contact R. Welsh</li> </ul>											

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<b>Announcements</b>	<ul style="list-style-type: none"><li>❖ Feb 13: LGBT Valentine’s social gathering open to all in Hackensack; see R. Welsh</li><li>❖ Feb. 15: AIDS Art Auction/Kick-off for walk in Hackensack; see R. Welsh</li><li>❖ Feb. 21: For National Black AIDS Awareness, a full presentation, luncheon and movie screening; information will be emailed; see R. Welsh</li><li>❖ March 20: Dinner at Vitale’s; contact R. Welsh if interested</li><li>❖ March 25 – 27: P. Cuffe received a scholarship to attend AIDS Watch in Washington, DC</li></ul>
<b>Public Comment</b>	<ul style="list-style-type: none"><li>❖ Feb. 22: National Black Awareness event at Hyacinth; full day of testing; information session; contact B. McCormick for details<ul style="list-style-type: none"><li>▪ B. McCormick explained PreP, PEP and TEP</li></ul></li></ul>
<b>Evaluations</b>	Meeting evaluations were handed out for completion.
<b>Adjournment</b>	Motion to adjourn by J. Friedman, seconded by A. Boatwright, unanimous decision. End Time: 1:30 p.m.  <b>Next Meeting:</b> Tuesday, March 6, 2018 at Christopher Hope Building, Paterson, NJ at 11:30 a.m.

**CAR POOLING FOR TENTATIVE MEETINGS IN PARAMUS**

**Commissioners Offering a Ride are:**

[REDACTED]

**Commissioners Who Need a Ride are:**

[REDACTED]

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**ATTENDANCE RECORD**

<b>Name of Member</b>	<b>1/3/17</b>	<b>2/7/17</b>	<b>4/4/17</b>	<b>5/2/17</b>	<b>6/6/17</b>	<b>7/11/17</b>	<b>8/1/17</b>	<b>9/5/17</b>	<b>11/14/17</b>	<b>12/5/17</b>	<b>1/9/18</b>	<b>2/6/18</b>
1. Adams, D.					O	P	P	O	P	P	P	P
2. Anderson, M.	P	P	P	P	P	P	P	A	P	P	P	O
3. Boatwright, A.	P	P	O	P	P	P	P	O	P	P	O	L
4. Brown, B.					P	P	P	O	P	P	P	P
5. Cesa, W.											P	P
6. Cuffe, P.					O	P	P	P	P	P	O	P
7. Daniels, K.	P	O	L	P	P	P	P	O	P	P	P	P
8. DeMichele, K.	O	O	O	P	P	P	P	P	P	O	P	O
9. Dillard, J.	P	P	P	P	P	P	P	P	P	P	P	P
10. Elizondo, E.	P	P	O	P	O	P	P	P	P	P	P	P
11. Ferreira, G.	O	P	P	P	P	O	O	P	P	P	O	P
12. Frasier, C.					P	P	P	P	O	O	O	O
13. Frederick, J.		O	O	P	O	P	P	O	P	P	P	P
14. Friedman, J.	P	P	P	P	O	P	P	P	P	P	P	P
15. Gennat, P.	P	P	P	P	P	P	P	P	P	P	P	P
16. Halstead, E.					P	P	L	O	P	P	O	O
17. Johnson, E.	P	P	P	P	O	O	P	P	P	P	P	P
18. Kelly, G.	P	P	P	P	P	P	P	P	O	P	O	P
19. Kubisky, N.	P	P	O	P	P	P	P	P	P	P	P	P
20. Love, T.					O	P	P	P	P	P	P	P
21. Malave, I.					O	P	P	P	O	P	O	O
22. Munoz, A.					P	P	P	P	P	P	O	P
23. Nelson-Ivy, D.	P	P	P	P	P	P	L	O	A	P	A	A*
24. Persuad, P.	O	P	O	P	P	P	L	P	P	A	O	L
25. Price, G.	P	P	A	P	A	P	A	P	O	P	O	L
26. Rodriguez, F.	P	P	O	P	O	P	P	P	P	P	P	O
27. Tenebruso, P.	P	O	L	P	P	O	L	P	P	O	P	L
28. Torres, M.	P	P	P	P	P	P	P	P	P	P	P	L
29. Walker, K.	P	P	P	A	P	O	O	P	O	P	P	P
30. Welsh, R.											P	P
31. Yee, A.	P	P	O	P	P	P	P	P	P	P	O	L
32. Zeno-Martinez, P.	P	P	P	P	P	P	P	O	P	P	P	P
Members Present	21	20	16	23	22	28	29	23	27	28	19	25
Alternates Present			1	2	1		1	1	2	1*	1	1
Public/Guests	15	6	7	11	3	4	4	3	4	6	0	4
Support Staff	3	3	5	2	2	3	7	5	2	6	2	2

Key: Present (P), Late (L), Alternate (A), Absent (O)

\*Alternate was present at time of roll call. Member arrived afterward.